



CHELMSFORD CITY RACECOURSE

JOB DESCRIPTION

JOB TITLE:	Groundsperson	DEPARTMENT:	Grounds
REPORTING TO:	Head Groundsperson	LOCATION:	Chelmsford City Racecourse
JOB SUMMARY			
<p>We are seeking an experienced Groundsperson to report to the Head Groundsperson, assisting them in all aspects of maintenance, preparation and repair of the racetrack and surrounding estate.</p> <p>You will become an integral part of the groundstaff team, taking part in vital projects which will contribute to the future development of the racecourse estate.</p> <p>This role supports the Head Groundsman in the performance of their duties, together with other Groundstaff, in ensuring that the course and associated areas of responsibility are ready for racedays.</p> <p>Requirement to work additional hours including occasional weekends and Bank Holidays. There may also be additional hours required on days around racedays and other events.</p>			
KEY ACCOUNTABILITIES			
<ul style="list-style-type: none">• Grass cutting and strimming as instructed during the growing season for the entire estate.• Repairing of the racing surface during and after the racing season.• Assisting with the moving and siting of running rails.• Assisting with the operation and movement of the watering system as required.• Ensure all areas are tidy prior to a raceday/event and all horse welfare facilities are prepared and ready.• Assisting with the maintenance of gardens and floral displays, including watering.• Assisting in the Stable Yard if required.• Perform any other duties commensurate with the level of responsibility of the role.• Aiding in the preparation and procurement of materials for grounds maintenance and horticultural supplies.			

PERSON SPECIFICATION

QUALIFICATIONS
<ul style="list-style-type: none">• Level 2 GMA qualified• Spraying certificates PA1 and PA6 (Desirable)

EXPERIENCE/SKILLS
<ul style="list-style-type: none"> • Racecourse experience preferred • 2+ years experience of sports ground management or equivalent • Mechanical skills • Horticultural skills
PERSONAL CHARACTERISTICS
<ul style="list-style-type: none"> • Working well in a team • Willingness to learn • Good communication skills • Good time management skills • Work well under pressure • Flexible approach to working • Organised
ESSENTIALS
<ul style="list-style-type: none"> • Full UK driving licence • The post holder will be required to work racedays, and other events. There is a requirement for flexibility of working hours as on occasion the post holder will be required to work weekends, public holidays, and evenings; actual hours and days of work will vary to cover the hours of the business.
TRAINING AND DEVELOPMENT
<p>Full training will be given to the post holder to help them fulfil their duties. Great Leighs Estates Limited is committed to promoting an environment of training, learning and continuous professional development for all employees. We recognise that this is essential to providing a high quality service which meets the needs and expectations of our clients, stakeholders and staff alike.</p>
HEALTH AND SAFETY
<p>As an employee of Great Leighs Estates Limited, the post holder has a duty under the Health and Safety at Work Act 1974, to:-</p> <ul style="list-style-type: none"> • Take reasonable care of the health and safety of themselves and all other persons who may be affected by their acts or omissions at work. • Co-operate with their employer to ensure compliance with Health and Safety legislation.
DATA PROTECTION
<p>The post holder must, at all times, respect the confidentiality of information, abiding at all times with any policy or procedure in relation to data protection issued by Great Leighs Estates Limited and with the provisions of all relevant data protection legislation. This includes, if required to do so, obtain, process and/or use information held on a computer in a fair and lawful way, to hold data only for the specified registered purposes and to use or disclose data only to authorised persons or organisations as instructed.</p>

COMPANY BENEFITS

- Competitive pay package
- Company pension scheme
- Free eye tests
- Complimentary tickets to events
- Free on-site parking

This job description is subject to regular review and appropriate modification.

I confirm I have read and understand this Job Description.

Name of Postholder

Signature

Date